

# Indian Point Owners Association

## INDIAN POINT SITE OR SLIP MODIFICATION APPROVAL REQUEST

This form is to be used by owners to obtain approval to make site or slip modifications. A completed form and plan must be submitted to the Executive Board when modifications are proposed. Examples of site modifications may include:

- Addition or replacement of a shed
- Addition or replacement of a fence (not including general repair)
- Removal and replacement of a tree over 3 inches in diameter at breast height and over 100 feet from the high water mark of lake or wetland\*
- Removal of brush or other foliage over 100 feet from the high water mark of lake or wetland\*

Approval requires a consensus and approval signatures of three board members. As noted below, the Town of Raymond Code Enforcement Officer (CEO) will be the final approval authority in some instances.

**\*Note: The Town of Raymond Code Enforcement Officer's approval must be obtained for the following:**

- Any construction located anywhere in the park (any structures including decks, room additions, etc.)
- Removal and replacement of a tree over 3 inches in diameter at breast height or brush or other foliage removal located 100 feet or less from high water mark of lake or wetlands.

**In the above instances involving the Town of Raymond CEO, the Executive Board has no jurisdiction and this form does not apply. However, a copy of the plan and CEO's approval must be submitted to the Executive Board before any modification takes place.**

I/We \_\_\_\_\_ the owner(s), request to make the following modifications to my(our) site/slip, numbered \_\_\_\_\_.

**Modification Requested:** (also use back of form if needed)

**Attachments:**    ☐ Plot Plan                      ☐ Tree(s) Replacement Plan                      ☐ Other \_\_\_\_\_

**Signature of Owner(s)** \_\_\_\_\_ **Date** \_\_\_\_\_

Please note that, in accordance with the current version of the IPOA Rules and Regulations, requests to remove applicable trees must include a plot plan with marked locations of proposed revisions, reasons for removing the tree and the replacement tree(s) specifications. Please take time to review the requirements before submitting a request.

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We the undersigned Executive Board members who represent a simple majority of the board, agree that this request, with any attachments and changes as noted below, meets the guidelines as presented in the Declaration of Condominium, Bylaws and Rules and Regulations prescribed for the Indian Point Owners Association (aka Indian Point Seasonal Condominium Properties). The approval for this action becomes effective when signed and dated by a minimum of three Executive Board members.

**Modifications or Stipulations required by the Executive Board with attachments noted:**

The Executive Board, by its approval, does not presume to speak for the State of Maine, Town of Raymond, or any of their respective agencies; nor to any statutes that may supersede the authority of this body. It should be clearly understood that any actions taken by owners within this association may be subject to the regulation of such other authorities and statutes. The Executive Board of IPOA, both collectively as a Board and individually as board members, assumes no responsibility or liability for actions of owners beyond the scope of the above-mentioned condominium documents.

**Approval of Modification by Executive Board members (three signatures are required):**

Name	Signature	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Verification of the Completed Replacement Plan by Executive Board members (three signatures are required within 12 months of the Approval of Modification date):**

Name	Signature	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____